

Wednesday 1st April 2026

Dear Parent or Carer,

Following valuable feedback from parents and carers, we recognise that families are currently required to use multiple systems to access school information and communication. We understand that this can sometimes be confusing and inconvenient.

In response, we have carefully researched a range of platforms to find a more effective solution. We are therefore pleased to introduce **EduLink One** as our new, centralised parental communication system.

Please note that the **MyEd app will cease to function over the Easter break** and will no longer be available after this time. To ensure continuity of communication, we will carry out an initial *soft launch* of EduLink One during the Easter period.

This phased introduction will allow parents and carers to begin using essential features immediately, while also enabling us to ensure the system runs smoothly for all users.

Initially, EduLink One will be used for:

- School messages and announcements
- Letters and key updates
- Important communication between home and school

As the summer term progresses, additional features will be introduced, including:

- Student timetables
- Attendance information
- Homework
- Clubs and enrichment activities
- Progress and achievement information
- Parents' evening booking and management
- Additional parental communication tools

Our aim is for EduLink One to become the single platform families need to access school information quickly and easily.

We strongly encourage all parents and carers to download the EduLink One app. Using the app enables free, instant communication between home and school, which helps us reduce the cost of text messaging services and allows us to make significant savings that can be better invested in supporting students.

You will receive further instructions on how to log in and access the system shortly before the Easter break. EduLink One can be accessed via Apple and Android devices, as well as through an online browser.

Headteacher: [Mrs N Daniels](#)
Cansfield, Old Road, Ashton-in-Makerfield, Wigan. WN4 9TP

We appreciate your continued feedback and support as we work to improve communication between school and home.

Yours Faithfully,

A handwritten signature in black ink that reads "K.L. Smith". The signature is written in a cursive style with a small flourish above the "L".

Mrs Karen Smith
Office Manager/PA to Headteacher