



13th January 2025

Dear Parent or Carer

As I am sure you are aware, your son/daughter will be making their option choices very soon for the 2025-27 academic year. Making curriculum choices in Year 9 is a very important and exciting part of your time in school. The options you choose for Year 10 and 11 will impact on the final two years of your school experience and will also influence your choice of pathway after Year 11.

As this is a very important stage in their learning journey, we would like to invite you to our Option Choices information afternoon/evening on Thursday 16th January from 3:30pm – 5:30pm. Videos for individual subject options are available from Monday 13th January on the school website for you to gain an insight into each course offered. You can access this via the Teaching and Learning tab and KS4 Options. The purpose of the event is to allow you as parents along with students to speak to each subject to ensure your child chooses the option best for them.

Booking is not essential; however, we would encourage you to indicate your attendance via the google form link below:

<https://forms.gle/JnqeyHdWK2ykWsuK7>

Students should attend the event alongside parents to discuss with faculties which option is a best fit and to ask any further questions they may have. This is especially important for the reserve option choices of which students must choose three. We endeavour to offer students the subjects they have chosen, however the options process is a '**best-fit**' approach and in some circumstances, reserves will have to be used. Students will complete the options process in February, and outcomes of the process will be shared in June. Whilst we will consider the possibility of option choice moves, we will only do this in a single window of time in September 2025. All students will be expected to continue with the options that they have been given for the first two weeks of the new academic year. If they want to change options after this, they need to complete an options change form and discuss this change with me before any amendments are made. Changes will always have to consider number of students in a group and other subjects' students are studying. In addition to this event, students will have an option choices assembly, to hear the information that is posted online and to ensure they understand the process, before making their final option choices.

I hope you will find the event useful. We have excellent careers advice within school. Students can book face to face appointment through their Head of Year and parents can make a telephone appointment with a careers advisor by emailing m.blagbrough@cansfield.wigan.sch.uk.

If you are unable to attend and require further information, please do contact me at m.rothwell@cansfield.wigan.sch.uk to arrange a more convenient time to discuss the process with you. Alternatively, if you wish to speak with a specific subject the email addresses are as follows:

Headteacher: Mrs N Daniels

Cansfield, Old Road, Ashton-in-Makerfield, Wigan. WN4 9TP

Telephone: 01942 727391

email: enquiries@admin.cansfield.wigan.sch.uk web: www.cansfield.wigan.sch.uk

Faculty	Subjects	Head of Faculty	Email Address
Mathematics		Miss Stewart	h.stewart@cansfield.wigan.sch.uk
English		Miss Tierney	k.tierney@cansfield.wigan.sch.uk
Science		Mrs Allsop	l.allsop@cansfield.wigan.sch.uk
Humanities	<i>GCSE Geography BTech Travel and Tourism</i>	Mr Briggs	t.briggs@cansfield.wigan.sch.uk
Humanities	<i>GCSE History BTech Health and Social Care GCSE Religious Education and Philosophy</i>	Miss Beagan	r.beagan@cansfield.wigan.sch.uk
Creatives	<i>Vocational Award Digital Information Technology BTECH Enterprise GCSE Photography GCSE 3D Design GCSE Art and Design Vocational Award Hospitality and Catering</i>	Mr Dickinson	p.dickinson@cansfield.wigan.sch.uk
Languages	GCSE French	Miss Leigh	s.leigh@cansfield.wigan.sch.uk
Performance	<i>BTECH Performing Arts BTECH Sport BTECH Music</i>	Ms Wheeler	k.wheeler@cansfield.wigan.sch.uk

Yours sincerely



Mrs M Rothwell
Assistant Headteacher