



CANSFIELD

ACHIEVING EXCELLENCE TOGETHER

25 January 2024

Dear Parent or Carer

Year 11 Parents' Evening Thursday 8th February - Online Appointment Booking

I would like to invite you to attend our Year 11 Parents' Evening which will be **face-to-face in school** on Thursday 8th February. This is an important evening and will provide you with the opportunity to come into school and meet your child's subject teachers face-to-face and discuss how they have progressed so far during Year 11 and what they need to do over the next few weeks and months to secure the best set of grades possible. **Students are expected to attend the evening** as this is about them and their future, they do not need to attend in school uniform. You will be able to make appointments between 2pm and 6pm. Each appointment will last a maximum of 6 minutes. School will close at 1.30pm on this day.

We will use the online School Cloud platform for parents to make appointments. This allows you to choose your own appointment times with each of your child's subject teachers, you will receive an email confirming your appointments, if you could bring that with you when you come into school so you know the times of your appointments with each teacher.

Appointments can be made from 9.00am on Thursday 25th January 2024 and will close on Wednesday 7th February 2024 at midnight. Should you wish to make any changes after this date please contact the school office.

Please visit <https://cansfield.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter). Login with the following information:

Your details, Title, First Name and Surname.

Your email address and confirmation.

Student's First Name and Surname and finally, your child's Date of Birth.

I look forward to seeing you in school for our Year 11 Parents Evening, if you are having any issues booking your appointments, please don't hesitate to contact me.

Yours sincerely

Mr D Forshaw

Senior Assistant Headteacher

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