



CANSFIELD
ACHIEVING EXCELLENCE TOGETHER

Provider Access Policy

| | |
|---------------------------|---|
| <u>Approval Date</u> | 23 rd September 2021 |
| <u>Policy Review Date</u> | September 2022 |
| <u>Chair of Governors</u> |  |
| <u>Headteacher</u> |  |

1. Aims

This policy aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 7 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the *Education Act 1997*. This policy shows how our school complies with these requirements.

3. Student Entitlement

All students in Years 7 to 11 at Cansfield High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through assemblies, group discussions and taster events
- Understand how to make applications for the full range of academic and technical courses.

4. Management of Provider Access Requests

4.1 Procedure

A provider wishing to request access should contact Mrs L Rothwell, Lead for CEIAG. Telephone: 01942 727391 / Email: l.rothwell@cansfield.wigan.sch.uk.

4.2 Opportunities for Access

Several events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and / or their parents / carers:

| | Autumn term | Spring term | Summer term |
|----------------|---|--|---|
| Year 7 | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser | <ul style="list-style-type: none"> • Life Studies lesson – introduction to careers. • Drop down careers day. • Careers cafe • National Careers week activities • Whole school careers fair • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser |
| Year 8 | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser | <ul style="list-style-type: none"> • National Careers week activities • Whole school careers fair • Life Studies lesson – introduction to careers. • Drop down careers day. • The Real Game. • Drop down careers day. • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser |
| Year 9 | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Careers fair for providers of technical education/ apprenticeships to include Further Education colleges, UTCs and training providers • Meetings with careers adviser | <ul style="list-style-type: none"> • National Careers week activities • Whole school careers fair • Life Studies lesson - Self-awareness and qualities. • Key Stage 4 options event. • -Drop down careers day. • Linking curriculum learning with careers • Job of the Week • Careers cafe • KS4 options event • Meetings with careers adviser | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser |
| Year 10 | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Alumni assemblies • Careers cafe • Careers fair for providers of technical education/ apprenticeships to include | <ul style="list-style-type: none"> • Job of the Week • Careers cafe • National Careers week activities • Whole school careers fair • Drop down careers day. • Linking curriculum learning with careers | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser • Post-16 taster sessions. • CV preparation. |

| | | | |
|----------------|---|---|--|
| | Further Education colleges, UTCs and training providers Meetings with careers adviser | <ul style="list-style-type: none"> • Meetings with careers adviser | <ul style="list-style-type: none"> • Work experience. |
| Year 11 | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Drop down careers days. • Mock interviews. • Careers cafe • College assemblies • Careers fair - Event for providers of technical education/ apprenticeships to include Further Education colleges, UTCs and training providers • Evening taster experiences with parents due to COVID restrictions last year • Post 16 applications. • 1:1 careers interview. | <ul style="list-style-type: none"> • Post 16 interviews. • Job of the Week • Careers cafe • National Careers week activities • Linking curriculum learning with careers • Meetings with careers adviser | <ul style="list-style-type: none"> • Linking curriculum learning with careers • Job of the Week • Careers cafe • Meetings with careers adviser • Confirmation of post 16 education destination • Work experience post GCSEs. |

The school calendar varies from year to year, so providers need to contact Mrs Rothwell to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

4.3 Granting and Refusing Access

Access to students will be granted on the understanding that the information and guidance offered by providers is related to post 16 courses, technical courses and apprenticeship opportunities only.

4.4 Safeguarding

Our Safeguarding and Child Protection Policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

4.5 Premises and Facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit. We will make available presentation facilities and other specialist equipment to support provider presentations.

Providers are welcome to hand us relevant brochures and leave a copy of their prospectus. These will be made available to pupils in the school library, pupil services and in tutor rooms.

5. Monitoring Arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Mrs L Rothwell, Lead for CEIAG.

This policy will be reviewed by annually by Mrs L Rothwell, Lead for CEIAG. At every review, the policy will be approved by the Governing Body and Dr Baker, Headteacher.